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ENOUGH
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IN THE
MAJORITY.**

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 **Simpson Grierson**

LAW SCHOLARSHIP APPLICATION FORM

GENERAL INFORMATION

The Simpson Grierson Law Scholarship is available to New Zealand citizens or permanent residents of New Zealand who, in 2010, will be enrolled full-time for their penultimate year of study for the degree of Bachelor of Laws or Bachelor of Laws with Honours at the University of Victoria (in either a single or double degree programme).

The information requested is used for the express purpose of considering your suitability for the Simpson Grierson Law Scholarship, and also for employment with Simpson Grierson as a summer clerk from mid November 2010 to mid February 2011.

Under the Privacy Act 1993 you have a right to access and correct your personal information. If your application is unsuccessful, Simpson Grierson will keep your personal information for up to six months after your last contact with them. This is so they can continue to consider you for other positions as they become available. Please advise Simpson Grierson if you want them to remove your personal information from their files immediately.

PERSONAL INFORMATION

LOCATION FOR 2010/2011 SUMMER CLERK POSITION

Auckland

Wellington

TITLE:

Mr

Mrs

Ms

Miss

FIRST NAME(S): _____

PREFERRED FIRST NAME: _____

LAST NAME: _____

TERM ADDRESS: _____

TELEPHONE NUMBER: _____

VACATION ADDRESS (IF DIFFERENT FROM ABOVE): _____

VACATION TELEPHONE NUMBER (IF DIFFERENT FROM ABOVE): _____

MOBILE PHONE: _____

E-MAIL ADDRESS: _____

ARE YOU A NEW ZEALAND CITIZEN OR PERMANENT RESIDENT OF NEW ZEALAND:

Yes

No

TERTIARY EDUCATION

NAME OF UNIVERSITY: _____

YEAR OF COMMENCEMENT: _____

EXPECTED DATE AND YEAR OF COMPLETION: _____

DEGREE(S) SOUGHT/ATTAINED: _____

HEALTH

Are you aware of any current or former medical or health-related conditions that may affect your ability to carry out the requirements of a summer clerk position with Simpson Grierson or that may be aggravated or further contributed to by the tasks of the job?

Yes No

If yes, please specify: _____

CRIMINAL CONVICTIONS

As the position and Simpson Grierson requires a high level of trust and confidence, have you ever been convicted of any criminal offence that involves fraud, dishonesty or acts of assault or violence, or are you awaiting the hearing of charges relating to any such criminal conviction or have you ever been sentenced to imprisonment?

Yes No

If yes, please specify: _____

DECLARATION

I declare that the information provided on this form, and in the process of my application, is true and accurate and provides a balanced and complete view of the details relevant for considering me for the Simpson Grierson Law Scholarship and summer clerk employment.

I understand that any incorrect, misleading or omitted material information may disqualify me from appointment or, if appointed, that my scholarship or employment may be terminated. I also understand that any false information given in relation to the health question of this form may result in my loss of entitlement for any work-related compensation.

SIGNATURE: _____

DATE: _____

RETURN OF APPLICATION – Applications close 5.00 pm, Tuesday 1 September 2009

Return this application form, with attachments to:

Barry Lewis
Scholarships Officer
Victoria University Scholarships Office
10 Kelburn Parade
Kelburn Campus
Victoria University of Wellington
PO Box 600
Wellington

GUIDELINES FOR MAKING AN APPLICATION

TO SUPPORT YOUR APPLICATION, PLEASE PROVIDE THE FOLLOWING:

- Completed application form (including a photo)
- Covering letter:
- Your CV
- Official university academic transcript
- Written references

IDEAS FOR YOUR APPLICATION

Write your covering letter so that it reflects your personality; what motivates and inspires you. Your CV should be a clear, concise summary of your background, including:

- Personal details
- Education (including NCEA levels 2 to 4 or equivalent)
- Work experience
- Achievements
- Interests

VICTORIA UNIVERSITY OF WELLINGTON
Te Whare Wānanga o te Ūpoko o te Ika a Māui



Disclosure of Information

I consent to:

- (i) the disclosure of the personal information given on this form to recipients within the university, for purposes related to my application for a scholarship and as required by protocols between the university and external agencies, including selection committees.
- (ii) the Scholarships Office obtaining any information about me held by Victoria University of Wellington, and any other tertiary institution which I have attended, relating to my application for a scholarship.
- (iii) the publication of my name and details of any scholarship which I may be awarded, together with any optional personal information which I may provide for this purpose.
- (iv) the disclosure of relevant information to sponsors of such scholarships.

The Scholarships Office undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in your application is incorrect, you have the right of access to, and correction of, that information.

I, agree to the above conditions in respect of my scholarship applications administered through the Scholarships Office of Victoria University of Wellington.

Signed: Date:

Simpson Grierson Law Scholarships at Victoria University

Simpson Grierson (www.simpsongrierson.com) is one of New Zealand's leading commercial law practices, providing legal and business advice to companies and local authorities for more than a century. These Scholarships were established in 2003 by Simpson Grierson to assist students studying for LLB degrees to complete their studies and gain work experience.

Selection process:

- Applications are to be made to the Victoria University Scholarships Office
- A Selection Committee will assess the applications and interview shortlisted candidates.
- The Scholarships will be awarded by the Victoria University Academic Board on the recommendation of the Selection Committee.

Regulations:

1. The Scholarships shall be known as the **Simpson Grierson Law Scholarships**.
2. The Scholarships shall be awarded to students for the degree of Bachelor of Laws or Bachelor of Laws with Honours who in the year following application will be enrolled full-time at Victoria University in their penultimate year of study (in either a single degree or double degree programme).
3. Up to nine national scholarships shall be awarded, each with tenure of one year, and will be of the value of \$3,000 each. The Scholarship's emolument will be paid at the beginning of the first semester.
4. It is anticipated that the recipients will work as Summer Clerks at Simpson Grierson, and to this end the firm will offer each recipient employment as a Summer Clerk in Wellington at the end of the year in which the Scholarship is paid. Recipients will also have the possibility of obtaining full-time graduate employment. Each recipient will also be appointed a Simpson Grierson buddy, a junior solicitor who will keep in contact with them through out the year to provide mentoring advice and guidance.
5. The Scholarships are tenable by students who are New Zealand citizens or permanent residents of New Zealand.
6. The Scholarships will be awarded by the Victoria University Academic Board upon the recommendation of a selection committee comprising the Dean of the Faculty of Law (or nominee), the Convenor of the Scholarships Committee (or nominee) and two representatives of Simpson Grierson.
7. Candidates will be selected on the basis of academic merit, based on their transcript and Curriculum Vitae, all-round ability, and the demonstrated capacity to excel in the practice of law.
8. The Victoria University Academic Board has power to terminate or suspend a Scholarship, if it receives an unsatisfactory report on the progress of a Scholar from the Head of the Department in which the student is enrolled.
9. The Scholarship will not be awarded in any year when there is no candidate of sufficient merit.
10. Victoria University may review the Scholarship regulations in consultation with Simpson Grierson.
11. Application forms are available from the Victoria University Scholarships Office, <http://www.simpsongrierson.com/Scholarships.html>, the Faculty of Law Reception Applications close on 1 September in the year preceding the award.

Victoria University Scholarships Office

Tel: (04) 463 5113
Scholarships-office@vuw.ac.nz
10 Kelburn Parade
Kelburn Campus
Victoria University of Wellington,
PO Box 600, Wellington

Victoria University Law Faculty

Tel: (04) 463 6366
Law School Faculty Office
Ground Floor, Government Buildings
Victoria University of Wellington
PO Box 600, Wellington